



Homeland Security

INSTRUCTION SHEET FOR AN UNACCOMPANIED ALIEN CHILD IN IMMIGRATION COURT TO SUBMIT AN I-589 ASYLUM APPLICATION TO U.S. CITIZENSHIP AND IMMIGRATION SERVICES (USCIS)

Alien #: _____

Date: _____

Name: _____

ICE Attorney: _____

You are receiving these instructions from a representative of Immigration and Customs Enforcement (ICE) because you appear to be an unaccompanied alien child, you are in Immigration Court, and you have indicated your intent to file a Form I-589, Application for Asylum and for Withholding of Removal. You may submit an I-589 application to USCIS only if you have received these instructions from ICE.

Attachments to this UAC Instruction Sheet:

In addition to these instructions, this packet contains a blank Form I-589 application, Instructions for the I-589, and a USCIS Form AR-11 (Alien's Change of Address Card). You may request from the Immigration Court the List of Free Legal Service Providers.

Definition of an unaccompanied alien child:

As defined at 6 U.S.C. § 279(g)(2), an unaccompanied alien child means:

a child who—

(A) has no lawful immigration status in the United States;

(B) has not attained 18 years of age; and

(C) with respect to whom—

(i) there is no parent or legal guardian in the United States; or

(ii) no parent or legal guardian in the United States is available to provide care and physical custody.

Filing Instructions:

If you are an unaccompanied alien child and you are filing an asylum application, you must file your asylum application with USCIS.

Send these 4 items to the address below:

- (1) The completed, signed original and two copies of your Form I-589 application. For more details on how to complete the Form I-589 application and the documents to include in your application, see the Instructions for the I-589, included in this packet and available at http://www.uscis.gov/files/form/I-589_Inst.pdf;
- (2) A Form G-28 (Notice of Entry of Appearance as Attorney or Representative) if you are represented;
- (3) Any documentation you have to indicate that you are an unaccompanied alien child; and

(4) A copy of this UAC Instruction Sheet.

**USCIS Nebraska Service Center
UAC I-589
P.O. Box 87589
Lincoln, NE 68501**

In extenuating circumstances where expeditious processing is required, the Director of the local USCIS Asylum Office may consent to your filing the Form I-589 application directly with the Asylum Office. The contact information is below and is available at https://egov.uscis.gov/crisgwi/go?action=offices.type&OfficeLocator.office_type=ZSY.

<p>Arlington Asylum Office: Arlington, VA; phone # 703-235-4100. Chicago Asylum Office: Chicago, IL; phone # 312-353-9607. Houston Asylum Office: Houston, TX; phone # 281-774-4830. Los Angeles Asylum Office: Anaheim, CA; phone # 714-808-8000. Miami Asylum Office: Miami, FL; phone # 305-960-8600. Newark Asylum Office: Lyndhurst, NJ; phone # 201-531-0555. New York Asylum Office: Rosedale, NY; phone # 718-723-5954. San Francisco Asylum Office: San Francisco, CA; phone # 415-293-1234.</p>

After the above items are received by USCIS, **you will receive:**

- A **USCIS receipt notice** in the mail indicating that USCIS has received your asylum application, and
- An **Application Support Center (ASC) notice**, indicating your unique receipt number and providing instructions for you to appear for an appointment at a nearby ASC for collection of biometrics (such as your photograph, fingerprints, and signature). If you do not receive this notice in 3 weeks, call (800)375-5283. You must take both the ASC notice and the USCIS receipt notice to your ASC appointment.

Next steps:

You must then:

- Provide a copy of your USCIS receipt notice to the ICE Office of Chief Counsel and to the Immigration Judge at your next hearing.
- If you have a hearing scheduled before the Immigration Court, you must appear. At the hearing, ICE may seek to continue your case in order to allow USCIS to adjudicate your asylum application.
- If you change your address after filing a Form I-589 application, you must submit a Form AR-11 (Alien's Change of Address Card) to USCIS and you must submit a Form EOIR-33 (Alien's Change of Address Form/Immigration Court) to Immigration Court. The Form AR-11 is included in this packet, and is available on the internet at <http://www.uscis.gov/files/form/ar-11.pdf>. The Form EOIR-33 is available on the internet at <http://www.usdoj.gov/eoir/eoirforms/eoir33/ICadr33.htm>.

Important: If you fail to file a Form I-589 application, USCIS cannot adjudicate your asylum application and an Immigration Judge may proceed with your removal proceedings.