

Closing Letter Following Consultation

Dear \_\_\_\_\_:

This is to confirm that the legal consultation provided to you by \_\_\_\_\_, in her capacity as Attorney, has been completed. The scope of the service Attorney has provided was limited to the consultation advice only and no attorney-client relationship extends beyond this consultation appointment.

**Attorney has not yet agreed to represent you for any extended services and we are not responsible for any deadlines which you may be required to follow in connection with your case or immigration proceeding.**

If you wish to retain our services to proceed further with your case, it is your responsibility to contact Attorney for an appointment for extended service. At that time, if Attorney decides to accept your case and all necessary fees are paid, we will then open a client file in your name and execute a Retainer Agreement with you for the legal services agreed upon.

Thank you for allowing us to assist you by providing you with this legal consultation. We wish you the best of luck and hope we can assist you with your immigration matter in the future.

Sincerely,

\_\_\_\_\_  
Attorney Signature

\_\_\_\_\_  
Date

By signing below I acknowledge receipt of this letter and that I understand that the legal consultation provided by Attorney has been concluded and that Attorney is not providing any further legal consultation or representing me at this time.

\_\_\_\_\_  
Individual's signature

\_\_\_\_\_  
Date